

**CULVER CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
UNADOPTED MINUTES**

<b>Meeting:</b>	<b><u>Regular Meeting</u></b>	<b>Date:</b>	<b><u>September 11, 2007</u></b>
<b>Place:</b>	<b><u>District Administration Office</u></b>	<b>Time:</b>	<b><u>6:00 p.m. – Public Meeting</u></b>
	<b><u>4034 Irving Place</u></b>		<b><u>6:01 p.m. – Closed Session</u></b>
	<b><u>Culver City 90232</u></b>		<b><u>7:00 p.m. – Public Meeting</u></b>

**Board Members Present**

**Marla Wolkowitz, President**  
**Stewart Bubar, M.S., Vice President**  
**Dana Russell, D.D.S., Clerk**  
**Jessica Beagles-Roos, Ph.D., Member**  
**Sandra Davis, M.A., Member**

**Staff Members Present**

**Myrna Rivera Coté, Ed.D., Superintendent**  
**David El Fattal, M.B.A.**  
**Diane Fiello, Ed.D.**  
**Patricia Jaffe, M.S.**

**Call to Order**

Board President Mrs. Wolkowitz called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to closed session at 6:01 p.m. and reconvened the public meeting at 7:04 p.m. with all Board members in attendance. Retired Judge Cherness led the Pledge of Allegiance.

**Report from Closed Session**

Mrs. Wolkowitz reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

**8. Adoption of Agenda**

It was moved by Dr. Russell and seconded by Mr. Bubar to adopt the agenda of September 11, 2007 as amended. Mrs. Wolkowitz stated that item 14.4 was pulled from the agenda, and that the Board Report for item 9.6 was revised with copies being provided in the lobby. The motion was unanimously approved.

**9. Consent Agenda**

Mrs. Wolkowitz called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Mr. Jerry Chabola requested that item 9.2 be withdrawn. Dr. Beagles-Roos requested that item 9.5 be withdrawn. Mrs. Wolkowitz requested that items 9.4 and 9.8 be withdrawn.

It was moved by Dr. Russell and seconded by Mr. Bubar to approve Consent Agenda Items 9.1, 9.3, 9.6 and 9.7 as presented. The motion was unanimously approved.

- 9.1 Minutes of Special Meeting – August 28, 2007
- 9.4 Certificated Personnel Reports No. 4
- 9.6 Resolution #2/2007-08 Gann Limit Calculation
- 9.7 Minimum Days, 2007-2008 School Year for Elementary, Middle and High Schools, Culver City Unified School District

**9.2 Approval is Recommended for Purchase Orders**

Mr. Chabola requested that item number 49380 be checked because it looked as if there was a clerical error.

**9.3 Approval is Recommended for the Acceptance of Gifts – Donations**

Mrs. Wolkowitz pulled this item to acknowledge the donations, and to thank all donors for their continuous support of the District. It was moved by Dr. Russell and seconded by Mrs. Davis to approve the Acceptance of Gifts – Donations as presented. The motion was unanimously approved.

### **9.5 Approval is Recommended for the Classified Personnel Reports No. 4**

Dr. Beagles-Roos made a revision to a typographical error on page 4 so that it reads the corrected year of 2008. It was moved by Dr. Russell and seconded by Mrs. Davis to approve the Classified Personnel Report No. 4 as presented. The motion was unanimously approved.

### **9.8 Approval is Recommended for the Notice of Completion – Fire Repairs at Culver City Middle School**

Dr. Beagles-Roos had a question regarding the fire repairs. Mr. El Fattal responded. It was moved by Dr. Russell and seconded by Mrs. Davis to approve the Notice of Completion for Fire Repairs at Culver City Middle School as presented. The motion was unanimously approved.

## **10. Awards, Recognitions and Presentations - None**

## **11. Public Recognition**

### **11.1 Student Representatives' Reports**

Mrs. Wolkowitz welcomed the new Student Representatives and had them introduce themselves, and proceed with their reports.

#### **Middle School Student Representative**

Edna Vogel-Amezcuca, Culver City Middle School Student Representative, reported on activities at Culver City Middle School, including the Opening of School activities, a Behavior Assembly, The Actors Gang activities, Mock Trial events and the outstanding new teachers that have joined the Middle School.

#### **Culver Park Student Representative**

Marv Brown, Interim Principal at Culver Park, introduced Minilli Eustacio, Culver Park High School Student Representative. Miss Eustacio reported on activities at Culver Park High School, including the new teachers that have joined Culver Park, possible fundraising activities, and discussions on the nutrition break.

#### **Culver City High School Student Representative/Student Board Member**

Ogechi Wadibia, Student Board Member, reported on activities at Culver City High School, including Back to School Night, school dances and organizing beginning of the school year activities.

### **11.2 Superintendent's Report**

Dr. Coté introduced Ms. Marianne Turner, who will be the new Principal at Culver Park High School. Dr. Coté gave a brief on Ms. Turner's accomplishments.

Ms. Turner thanked the Board for their decision in hiring her and expressed her enthusiasm in joining the District. Dr. Coté welcomed the new Student Representatives and reported on the rising test scores of the District; new kindergarten and 2<sup>nd</sup>

grade classes that have been opened; and a new science lab at El Rincon Elementary that will be funded by the Fine Shriver Family Foundation.

### **11.3 Assistant Superintendents' Reports**

Mr. El Fattal gave an update on the fire damage at the Middle School; the fencing at the El Marino Library; the removal of concrete blocks on the field; field renovation; restripping the student parking lot; gate repairs; ramp replacement; and other maintenance projects that were handled over the summer break.

Mrs. Jaffe reported on her visits to the classroom on the first day of school. She was impressed at how well the classrooms were running and the incredible job that the Teachers were doing. Mrs. Jaffe welcomed all the new teachers and new classified employees.

### **11.4 Members of the Audience**

- Eighteen members of the audience spoke in support of not locking the tennis courts and the District's policy of obtaining a permit to use the courts.

Mrs. Wolkowitz read two written comments in support of keeping the tennis court gates unlocked. Mr. Cherness submitted a petition to the Board opposing the closure of the tennis courts. Mr. El Fattal gave a status report on the use of the tennis courts, and information on the District policy to use the facilities.

- Commendations went to all the schools for having high API scores
- The implementation of the new P.E. Standards at the High School

## **11.5 Members of the Board of Education**

Board Members spoke about:

- The Board's job to advocate for the children and not necessarily for the public at large
- Threatening e-mails sent by the public to Board members
- The first week of school and the traffic around the school sites
- Adjourning the meeting in memory of Sam Cerra
- The District's rising test scores
- Trying to figure out an amicable solution to the issue involving the tennis courts
- The emergency supplies being received
- The grant received by El Rincon for a new science lab
- The success of the Welcome Back Rally
- There was a consensus that the issue of the implementation of new P.E. standards needs to have further discussion

Board Members recognized:

- Dr. Coté for her invitation to speak at the Women's Leadership Conference
- Mrs. Jaffe for her great job in staffing the District in time for the beginning of the school year
- The new Student Representatives for the 2007-2008 school year
- All the schools for receiving high API scores

## **12. Information Items**

### **12.1 Ladera Heights Annexation Update**

Dr. Coté introduced Mr. Daniel Villanueva, Secretary, Los Angeles County Committee on School District Organization, from the Los Angeles County Office of Education. Mr. Villanueva provided an update as to the Ladera Heights annexation to Culver City.

He then responded to questions from community members that involved time frames for the State to make their decision and whether or not Culver City Residents would be involved in the voting process. Dr. Beagles-Roos thanked Mr. Villanueva for his clarification that the Los Angeles County Office of Education would absorb the cost if the issue did in fact wind up with an election.

### **12.2 Ballona Creek Bikeway Project**

Mrs. Wolkowitz recused herself from involvement in this item and asked Mr. Bubar to lead this portion of the meeting. Mr. Bubar introduced Mr. John Rivera from the Culver City Public Works Department and a representative from Lawrence R. Moss & Associates who gave a presentation on the preliminary conceptual design for the Ballona Creek Bikeway Project. Councilmember Carol Gross gave an overview of history on the bikeway. Community members and Board members presented their concerns about the project including upkeep, security cameras and stability of the vegetation that is being proposed.

## **13. Recess**

Mrs. Wolkowitz rejoined the meeting and the Board recessed at 9:15 p.m. and reconvened at 9:25 p.m.

### **12.3 Enrollment Report**

Mr. El Fattal presented the enrollment report.

Roger Maxwell distributed information to the Board that he had assembled regarding enrollment in the District. Mr. Elmont commented that it was nice to see enrollment up, and requested the capacity numbers of the schools.

Additional comments were made from community members regarding the number of permit students in the District.

Mr. Robert Gray

requested the number of new permits per grade level. Mrs. Wolkowitz thanked Mr. El Fattal for having the Enrollment Report earlier.

**12.4 2006-2007 Unaudited Actuals Report**

Mr. El Fattal presented the report. Board members commented on rising amount of Special Education encroachment. Further discussion ensued.

**12.5 First Reading****of Revised Board Policy/Administrative Regulation 5146, Married/Pregnant/Parenting Students**

Dr. Fiello presented the policy to the Board. Board members stated their concerns and suggested revisions. Further discussion ensued. The policy will be brought back for an additional reading.

**12.6 First Reading of Revised Board Policy/Administrative Regulation 5131.6, Alcohol and Other Drugs**

Dr. Fiello presented the policy to the Board.

Mr. Jerry Chabola commented on references in the policy regarding drug testing and getting additional information on random drug testing. Further discussion ensued. The policy will be brought back for an additional reading.

**14. Action Items****Superintendent's Items - None****Education Services Items****14.1 Second Reading****and Adoption of Revised Board Policy/Administrative Regulation 5116.1, Intradistrict Open Enrollment**

It was moved by Mr. Bubar and seconded by Mrs. Davis that the Board approve the Second Reading and Adoption of Revised Board Policy/Administrative Regulation 5116.1, Intradistrict Open Enrollment as presented.

Dr. Fiello presented the policy.

Dr. Beagles-Roos suggested adding the verbage "or an adjacent school facility" to #5 on BP 5116.1 (b). Mr. Bubar and Mrs. Davis accepted the revisions that were made by Dr. Beagles-Roos.

The motion was unanimous to approve the policy as amended.

**14.2 Second Reading****and Adoption of Revised Board Policy/Administrative Regulation 6164.5, Student Success Teams**

Dr. Fiello presented the revised Board Policy/Administrative Regulation to the Board. It was moved by Dr. Beagles Roos and seconded by Dr. Russell that the Board approve the adoption of Revised Board Policy/Administrative Regulation 6164.5, Student Success Teams as presented. The motion was unanimously approved.

**14.3 Approval is Recommended for the Nonpublic School Renewal Agreements for Aspen Ranch, Frostig Center, Provo Canyon School and Westview School**

It was moved by Mr. Bubar and seconded by Mrs. Davis that the Board approve the Nonpublic School Renewal Agreements for Aspen Ranch, Frostig Center, Provo Canyon School and Westview School as presented. The motion was unanimously approved.

**14.4 Approval is Recommended for the Addition to the Existing Nonpublic School Agreement for Provo Canyon School**

This item was previously pulled from the agenda.

**14.5 Approval is Recommended for the Nonpublic School Agreement for Logan River Academy**

It was moved by Mrs. Davis and seconded by Dr. Russell that the Board approve the Nonpublic School Agreement for Logan River Academy as presented. The motion was unanimously approved.

**14.6 Approval is Recommended for the Nonpublic Agency Agreements for Resources in Autism Education**

Mr. Maxwell had a question in regards to if there were any additional agreements. Dr. Fiello responded. It was moved

by Dr. Russell and seconded by Mrs. Davis that the Board approve the Nonpublic Agency Agreements for Resources in Autism Education as presented. The motion was unanimously approved.

#### **14.7 Approval is Recommended for Reinstatement of Pupil Services Case #16-05**

It was moved by Mrs. Davis and seconded by Mr. Bubar that the Board approve the Reinstatement of Pupil Services Case #16-05 and that the student enroll at Culver City High School as presented. The motion was unanimously approved.

#### **14.8 Approval is Recommended for New Regional Occupational Center Course at Culver City High School: Sports Medicine**

Dr. Fiello presented information to the Board in regards to the new course. Further discussion ensued. It was moved by Dr. Russell and seconded by Mrs. Davis that the Board approve the new Sports Medicine ROP course at Culver City High School as presented. The motion was unanimously approved.

#### **14.9 Approval is Recommended for New Regional Occupational Center Course at Culver City High School: Sports Therapy II**

Dr. Fiello presented information to the Board in regards to the new course and responded to questions. It was moved by Mrs. Davis and seconded by Dr. Beagles-Roos that the Board approve the new Sports Therapy II ROP course at Culver City High School as presented. The motion was unanimously approved.

### **Business Items**

#### **14.10 Approval is Recommended for the 2006-2007 Unaudited Actuals**

It was moved by Dr. Russell and seconded by Mr. Bubar that the Board approve the 2006-2007 Unaudited Actuals Financial Report as presented. The motion was unanimously approved.

### **Personnel Items**

#### **14.11**

#### **Approval is Recommended for Resolution #3/2007-2008 to Reduce Hours of Vacant Child Development Teacher Position**

Mrs. Jaffe presented the Resolution information to the Board and responded to questions. It was moved by Mrs. Davis and seconded by Dr. Beagles-Roos to approve Resolution #3/2007-2008 authorizing the reduction of hours of vacant child development teacher position as presented. The motion was unanimously approved.

#### **14.12**

#### **Approval is Recommended for the Adoption of Certificated Job Description-Speech-Language Pathology Intern**

Mrs. Jaffe presented job description information to the Board. It was moved by Mrs. Davis and seconded by Mr. Bubar to approve Certificated Job Description – Speech – Language Pathology Intern as presented. The motion was unanimously approved.

### **15. Board Business**

#### **15.1 Discussion on Workshop for Board of Education Candidates**

Board members reviewed the agenda for the Candidate Workshop to be held on September 18, 2007, and assigned discussion to discuss.

### **16. Public Recognition (Continued)**

#### **16.1 Members of the Audience**

Audience members spoke about:

- The Board continuing open communication and discussions with the parents, students, teachers and community large
- Verification of location of the upcoming Candidate Workshop

#### **16.2 Members of the Board**

Board members spoke about:

- Receiving an update on the Galileo Training

- There was a concensus to have follow up on researching who the owner is, and who is responsible for maintaining, the trash bin in front of the natatorium
- Receiving information on the P.E. requirements
- Culver City Friends of the Youth Health Center’s fundraising efforts
- One Board member requested to have an information item on Foreign language instruction
- One Board member requested an update on the School Services Report
- Adult School Accreditation

**Adjournment**

There being no further business, it was moved by Mr. Bubar, seconded by Mrs. Davis and unanimously approved to adjourn the meeting. Board President Mrs. Wolkowitz adjourned the meeting at 11:25 p.m. in memory of Sam Cerra

**Approved:** \_\_\_\_\_  
Board President

\_\_\_\_\_  
Superintendent

**On:** \_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary